



# SASKATCHEWAN K of C CHARITABLE FOUNDATION

214 Avenue M South, Saskatoon, SK S7M 2K4

306-652-3817 Fax 306-665-1245 Email: kcfoundation@sasktel.net



## APPLICATION FOR GRANT

**DEADLINE JANUARY 15**

Applicant \_\_\_\_\_

Address \_\_\_\_\_ Town/City \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Contact person \_\_\_\_\_ Position \_\_\_\_\_

Date of incorporation \_\_\_\_\_ Charitable Donation No. \_\_\_\_\_

Amount of funds requested \_\_\_\_\_ Total cost of project \_\_\_\_\_

Purpose of the request (summary) \_\_\_\_\_

When funds required \_\_\_\_\_

Please attach the following information, where applicable:

1. List of directors (specify titles, addresses and terms of office).
2. Mission statement.
3. Elaboration on the purpose of the request/project, objectives, timelines and expected results.
4. Last audited financial statement (incl. income and expense statement, and assets and liabilities).
5. Copy of Certificate of Incorporation as a society or non-profit organization.
6. Budget for project and a statement of expected sources of funding.
7. If a capital project, include a design sketch with cost estimates.
8. List of donors whose support to your organization exceeded \$5,000.00. (Do not show amounts.)

### Other information

1. Have you received a grant from us in the past? Yes \_\_\_ When? \_\_\_\_\_ No \_\_\_

2. Is a local council of the Knights of Columbus supporting you? Yes \_\_\_ Amount \_\_\_\_\_ No \_\_\_

3. Is a local service organization supporting you? Yes \_\_\_ Amount \_\_\_\_\_ No \_\_\_

4. What other local support, if any, have you received for your project? \_\_\_\_\_

5. Specify funding, if any, from the Provincial or Federal Governments \_\_\_\_\_

6. Number of members on your volunteer committee: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature \_\_\_\_\_ Position \_\_\_\_\_

**The following guidelines apply when considering grant applications:**

- a. For purposes of definition, the Saskatchewan Knights of Columbus Charitable Foundation regards charity as a means of showing Christian love and good will to others. Charity is generosity and helpfulness to those in need. It also includes public benevolence that ranges from providing the basic needs of life to the support of those things that make life better.**
- b. The first priority is the Church and Church-related needs and charities. The Foundation operates in a manner that recognizes that Knights of Columbus are first and always Catholic.**
- c. The Saskatchewan Knights of Columbus Charitable Foundation will also consider special needs of brother Knights and their families and since Knights are members of communities of one kind or another, consideration will be given to community needs.**
- d. Applications should be made in original form, with supporting background and financial information. Form letter requests will not be considered nor responded to.**
- e. The Foundation does not favour requests that resemble annual grants; however, in approving a grant, the Board may indicate that additional funding could be made available if a good case can be made for added assistance for a particular need or project.**
- f. Delegates to the annual State Convention are provided with a report on grant requests and grants recommended along with other pertinent financial information.**

**Processing Applications:**

**Application forms are available in print or on-line from the Executive Director, 214 Avenue M South, Saskatoon, SK S7M 2K4. The email is [kcfoundation@sasktel.net](mailto:kcfoundation@sasktel.net).**

**The application deadline is January 15<sup>th</sup>. A committee reviews applications with recommendations presented to a board meeting. Approved donations are distributed at or after the Annual General Meeting in April or early May of each year.**

**The website is [www.kofcsask.com](http://www.kofcsask.com)**